

# Bayway Building Surveying Pty Ltd

1/37 Advantage Road  
HIGHETT 3190

**Building Permits**  
ABN 75 101 924 805

Phone 9555 6518  
Fax 9555 6736  
Email: bayway1@bigpond.com

**Form 1**  
**Regulation 24**  
**Building Act 1993**  
**Building Regulations 2018**

## APPLICATION FOR A BUILDING PERMIT

**FROM: Applicant**

Owner/agent of owner \_\_\_\_\_

Postal Address (cannot be PO BOX) \_\_\_\_\_ Postcode \_\_\_\_\_

Contact person \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_ ACN/ARBN \_\_\_\_\_

Indicate if the applicant is a lessee of Crown land to which this applicant applies: tick if applicable ( )

**Property Details**

No \_\_\_\_\_ Street/Road \_\_\_\_\_ Suburb/Town \_\_\_\_\_ Postcode \_\_\_\_\_

Lot/s \_\_\_\_\_ LP/PS \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_ Crown allotment \_\_\_\_\_

Section \_\_\_\_\_ Parish \_\_\_\_\_ County \_\_\_\_\_

Municipal District \_\_\_\_\_ Allotment area (new dwellings only) \_\_\_\_\_ m<sup>2</sup>

Land owned by Crown land or public authority: \_\_\_\_\_ Tick if applicable ( )

**Ownership details** (only if agent of owner listed above)

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Postal Address \_\_\_\_\_ Postcode \_\_\_\_\_

**Builder (if known)**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Postal address \_\_\_\_\_ Postcode \_\_\_\_\_

**Building Practitioners<sup>1</sup> and/or architects**

(a) to be engaged in the building work<sup>2</sup>

Name \_\_\_\_\_ Category/class \_\_\_\_\_ Reg No \_\_\_\_\_

Name \_\_\_\_\_ Category/class \_\_\_\_\_ Reg No \_\_\_\_\_

(If a registered domestic builder carrying out the domestic building work attach details of required insurance)

(b) who were engaged to prepare documents forming part of the application for this permit<sup>3</sup>

Name \_\_\_\_\_ Category/class \_\_\_\_\_ Reg No \_\_\_\_\_

Name \_\_\_\_\_ Category/class \_\_\_\_\_ Reg No \_\_\_\_\_

**Nature of Work\*** \*Tick if applicable or give other description

- |  |     |                                       |     |
|--|-----|---------------------------------------|-----|
| Construction of a new building (see * below) | ( ) | Reblock                               | ( ) |
| Demolition / removal of buildings            | ( ) | Swimming Pool or pool/spa barrier     | ( ) |
| Alteration to an existing building           | ( ) | Fence / Pergola                       | ( ) |
| Extension to an existing building            | ( ) | Carport / Garage                      | ( ) |
| *Number of new buildings/dwellings           | ( ) | Change of use of an existing building | ( ) |

Other \_\_\_\_\_

Proposed use of building<sup>4</sup> \_\_\_\_\_ Area of new work \_\_\_\_\_ m<sup>2</sup>

**Owner builder<sup>5</sup>** (if applicable)

I intend to carry out the work as an owner builder. Yes ( ) No ( )

**Cost of building work**

Is there a contract for the building work? Yes ( ) No ( ) if yes state the contract price \_\_\_\_\_

If no, state the estimated cost of building works (including the cost of labour and materials) and attach details of the method of estimation. \$ \_\_\_\_\_

**Stage of building work**

If application is to permit a stage of the building work: Extent of stage \_\_\_\_\_ Value of work for this stage \$ \_\_\_\_\_

**Signature**

Signing this application forms constitutes an appointment of a building Surveyor of Bayway Building Surveying Pty Ltd pursuant to section 76 of the Building Act 1993 and advises that no other building Surveyor has undertaken work on these accompanying documents.

Signature of the owner or agent who has the authority of owner \_\_\_\_\_ Date \_\_\_\_\_

- Note 1 Building Practitioner means-
- (a) A Building surveyor; or
  - (b) A building inspector; or
  - (c) A quantity surveyor; or
  - (d) An engineer engaged in the building industry; or
  - (e) A draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
  - (f) A builder; or
  - (g) A person who erects or supervises the erection of prescribed temporary structures; or
  - (h) A person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners

But does not include:-

- (i) an architect except in Part 9 and Section 24(3) and 176(6) of the Act; or
  - (j) a person (other than a domestic builder) who does not carry on the business of building
- Note 2 Include building practitioners with continuing involvement in the building work
- Note 3 Include building practitioners with no further involvement in the building work
- Note 4 the use of the building may also be subject to additional requirements under other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act.
- Note 5 If an owner builder, restrictions on sale of the property apply under section 137 B of the Act. Section 137B also prohibits an owner builder of domestic building work from selling the building within 6 ½ years from the date of completion of the relevant works unless they have satisfied certain requirement including obtaining compulsory insurance. The Building Control Commission maintains a current list of domestic building insurance providers.

### ADDITIONAL NON-MANDATORY BUILDING INSPECTIONS & CERTIFICATION

The mandatory inspection stages required by state legislation are pre-slab and/or footings, frame and final only. Other important elements that do not or no longer require as compulsory inspections include: *Termite Management Systems, Basement Waterproofing, Bushfire Management Systems, Storm water & AG Drains, Lock Up & Wall Insulation, Pre-tile Substrata to Wet Areas, Roof Insulation, 5 Star Energy efficiency, Sound Attenuation and Garage Infill Slab Preparations.*

Independent written certification of these stages of construction may be necessary to confirm compliance by other professionals, practitioners or authorities prior to applying for the Certificate of Final Inspection and/or Occupancy Permit

#### **FEE**

Building Surveyors Fee	\$ _____
GST	\$ _____
Government Levy	\$ _____
HIH Levy	\$ _____
Council Info s80 & Lodgement Fee	\$ _____
Council Info s29A	\$ _____
<b><u>Total</u></b>	<b>\$ _____</b>

#### **BUILDING NOTICES AND BUILDING ORDERS**

Building Notices and Building Orders that are issued by Building Surveyor regarding any non-compliant works during the course of construction may be invoiced to the owner or builder at a cost of a minimum of \$250.00 each. Any administration and legal costs that may be incurred by Bayway Building Surveying Pty Ltd in enforcing any Notice or Order may also be passed on and invoiced accordingly.

**Disclaimer:** It is the owner's responsibility to ensure that all information provided, including documentation, relating to this permit application is true and correct. Bayway Building Surveying and its employees will not be responsible for checking the accuracy of information provided, nor for any errors or omissions. Information accepted as part of this application is done in "good faith". It is an offence under *section 246* of the *Building Act 1993* for a person to knowingly make any false or misleading statement or provide any false or misleading information to a person or body carrying out a function under this Act or the regulations.

**Please Note:** Under *the Section 78(2)* of the *Building Act 1993*, the applicant must not appoint another Private Building Surveyor to issue the building permit in the event the original application is withdrawn. Under *Section 79(3) & 81(4)* of the *Building Act*, a Private Building Surveyor must not accept the appointment, if the Building Commission has not terminated the functions of the first appointed Building Surveyor.